

COLUMBIA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING

MINUTES

April 9, 2003

The Columbia County Board of Commissioners met in scheduled session with Commissioner Joe Corsiglia, Commissioner Rita Bernhard and Commissioner Anthony Hyde, together with Sarah Tyson, Assistant County Counsel and Jan Greenhalgh, Board Secretary.

Commissioner Corsiglia called the meeting to order and led the flag salute.

**RESOLUTION NO. 24-2003 - SUPPORT ARMED FORCES:**

Commissioner Corsiglia read Resolution No. 24-2003 into the record. With that, Commissioner Hyde moved and Commissioner Bernhard seconded to approve Resolution No. 24-2003, "In the Matter of Supporting the Men and Women of the United States Armed Forces". The motion carried unanimously.

**MINUTES:**

Commissioner Hyde moved and Commissioner Bernhard seconded to approve the minutes of the April 2, 2003 Staff meeting; and April 2, 2003 Board meeting. The motion carried unanimously.

**VISITOR COMMENTS:**

None.

**PRESENT RETIREMENT PLAQUE TO JEFF BENHAM:**

The Board presented Jeff Benham with a retirement plaque in recognition of his many years of service to Columbia County. The Board thanked Jeff for his loyal dedication and wished him well in his retirement.

**PLAQUE FROM UNITED WAY TO COLUMBIA COUNTY:**

The Board presented Jan Kenna with a plaque from United Way to celebrate the County's 53% increase in employee contributions to United Way. Stan Mendenhall also worked very hard on this campaign. This plaque is in recognition of all County employees who donated.

**ORDINANCE NO. 2003-2 - RULES & REGULATIONS FOR ACCESS APPROACHES:**

Deliberations were held on proposed Ordinance No. 2003-2, "In the Matter of Amending Rules and Regulations for the Construction of Access Approaches to Public and County Roads in Columbia County, Oregon and Adopting a New Access Approach Road Construction Application and Permit Form".

Sarah Tyson stated that this is the time set for the 2<sup>nd</sup> reading of Ordinance No. 2003-2. The first reading was held on March 26, 2003. There is one minor correction to the ordinance, which Sarah read into the record. At this time, Sarah gave the second reading of Ordinance No. 2003-2. With that, Commissioner Hyde moved and Commissioner Bernhard seconded to adopt Ordinance No. 2003-2, "In the Matter of Amending Rules and Regulations for the Construction of Access Approaches to Public and County Roads in Columbia County, Oregon and Adopting a New Access Approach Road Construction Application and Permit Form". The motion carried unanimously. This ordinance will become effective in 90 days.

**CONSENT AGENDA:**

Commissioner Hyde moved and Commissioner Bernhard seconded to approve the consent agenda as follows:

- (A) Ratify the Select to Pay for 4/8/03.
- (B) Ratify Partition Plat for Vance & Juanita Frankamp.
- (C) Order No. 20-2003, "In the Matter of Granting Permission to the Latter Day Saints' "Young Women's Group" to Conduct Archery Classes and Horse Bank Riding at Camp Wilkerson During its Reserved Use from July 7 to July 11, 2003".
- (D) Order No. 23-2003, "In the Matter of Ratifying the Conditional Reservation of Funding for Columbia County Transitional Housing, Project No. 00000383".
- (E) Order No. 25-2003, "In the Matter of Adopting a Policy on Compliance with HIPAA, Designating County Health Care Components, Designating a Privacy Officer and Contact Persons".
- (F) Order No. 26-2003, "In the Matter of Conveying Certain County-Owned Real Property Known as Tax Account No. 01-10 4119-014-00500 to James E. Bennett and Dorothy Bennett".
- (G) Appoint Michael Sykes and Jim McBride to the Columbia County Traffic Safety Committee, to replace Lester Pugh and Adam Stewart.
- (H) Approve the request by the Fairgrounds for a waiver of permit fees.
- (I) Authorize Tom Linhares to fill (1) Property Appraiser II position and (1) Assessment Clerk I position.
- (J) Authorize County Assessor to hire .49 FTE Office Assistant on or after July 1, 2003.

- (K) Freeze wage of Sally Cicerchi at Range 24, Step 6 until such time as the classification salary equals or exceeds her current salary.
- (L) Approve the transfer of tax collection duties from the Finance Department to County Assessor Tom Linhares, effective June 1, 2003.
- (M) Approve changes to Finance Director job effective June 1, 2003.
- (N) Approve creation of position of Accountant-Senior and assign to salary range 22, effective June 1, 2003.
- (O) Approve creation of position of Accountant - Junior and assign to salary range 20, effective June 1, 2003.
- (P) Approve creation of position of Office manager/Deputy Tax Collector and assign to exempt salary range 06, effective June 1, 2003 and approve recruitment process.
- (Q) Eliminate classification of Deputy Treasurer, Chief Office Deputy, Deputy Tax Collector and Accounting Clerk, effective June 1, 2003.
- (R) Approve physical changes and direct General Services to implement by June 1, 2003.
- (S) 2003 Liquor License Renewals for:
  - Yankton Store;
  - Kathi's Gourmet, Gifts & Wine.

AGREEMENTS/CONTRACTS/AMENDMENTS:

- (T) Approve Property Owner and Waiver Agreement with SOLV for volunteer clean-up at Beaver Falls.
- (U) Amendment #3 to agreement between Columbia County and Columbia Community Mental Health.

The motion carried unanimously.

COMMISSIONER CORSIGLIA COMMENTS:

Commissioner Corsiglia attended a fund raiser in Clatskanie last weekend which was a very successful event.

**COMMISSIONER BERNHARD COMMENTS:**

On Friday evening, Commissioner Bernhard represented the County at the United Way awards ceremony. This is a very important time and a real necessity for people to give to this group.

Commissioner Bernhard reported on the Earthquake exercise held last Thursday. It was a good process to go through so we can be better prepared should something happen. It was an all day event and very exhausting.

Yesterday she attended the RSVP open house at the Chamber of Commerce. Another example of people contributing to the community.

She also attended a Coast Guard Auxiliary event in Scappoose. They will be working on boating safety and education on the river.

On Monday, she attended the Civics class at Scappoose High School, along with Betty Huser, to talk about county government.

On Monday she attended the 911 awards presentation where they honored the C-COM employees. Awards were given to outstanding employees. Shawn Barrett, County Animal Control Officer, also received an award.

**COMMISSIONER HYDE COMMENTS:**

Commissioner Hyde also reported on the Earthquake drill held last Thursday. We can never be too prepared for these types of events. It was a good way to see where improvement needs to be made.

He also reported on the Regional Arts Commission. Unfortunately, this funding has been pulled temporarily, but he will be working on that. This is very important to the County.

Also in the process of forming a Cultural Trust Planning Committee and by having this, the County will receive \$10,000 to develop a plan, which has the potential to create additional funding.

**COUNTY COUNSEL COMMENTS:**

Sarah brought up the letter the Board sent to Hancock Forest Management regarding an easement over Crown Zellerbach Road. Sarah suggested that action be ratified by the Board. With that, Commissioner Hyde moved and Commissioner Bernhard seconded to ratify the letter sent to Hancock Forest Management regarding the easement request. The motion carried unanimously.

Sarah attended the Planning Commission hearing Monday night. The two operating permits for Morse Bros. were heard and the Planning Commission approved both. Once the final order is

mailed out, there is a 7 day appeal period. She will keep the Board posted on the status of those two applications.

**COMMISSIONER HYDE:**


Commissioner Hyde talked about the "Back to School" week coming up. He has talked with school superintendents and once all the detailed are planned out, the Board will start holding Board meetings at the various schools in the county.


With nothing further coming before the Board, the meeting was adjourned.

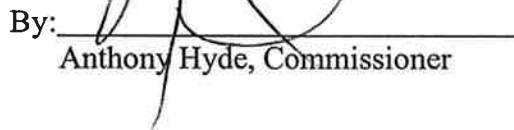
Dated at St. Helens, Oregon this 9<sup>th</sup> day of April, 2003.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

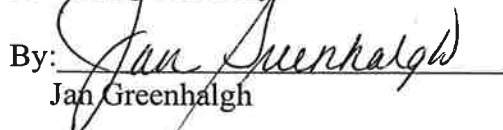
BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By:   
Joe Corsiglia, Chair

By:   
Rita Bernhard, Commissioner

By:   
Anthony Hyde, Commissioner

Recording Secretary

By:   
Jan Greenhalgh